



ALPENQUAI

müsli

BURG

Registration & general contractual terms and conditions

Target group

The daycare centre may be used by infants from the 3rd month and children up to and including the age of 5 are available. For kindergarten children we offer after-school care (lunch, afternoon and vacation care).

The centre

The Müsliburg Luzern centre is situated at Landenbergstrasse 2 in 6005 Lucerne. The generously-sized rooms provide children with sufficient space to explore, develop and enjoy themselves. There is also a large roof terrace.

Team/support

Our team is comprised exclusively of childcare specialists, trainees and interns. Practice makes perfect! In order to ensure that our trainees receive professional training and to give them the opportunity to learn and take on managerial duties before the end of their training, our 3rd year trainees perform some specialist carer duties. The competence of trainees is regularly checked by our professional childcare specialists.

Opening hours

Monday to Friday without interruption from 7.30 am to 6.00 pm.
Morning daycare times: 7.30 am to 11.45 am
Afternoon daycare times: 1.30 pm to 6.00 pm

Illness / accident

The daily / monthly charges will remain due even in the event of illness or accident (see "Costs"). Children with infectious disease and / or fever from 38 °C upwards may not be brought into the daycare centre. Also, if a person living with the child in the household has a highly infectious disease and an infection of the child cannot be ruled out (asymptomatic disease is possible or longer incubation period). If a child becomes ill during the day, the parents shall be informed and the child must be picked up. If a child has to take medicines, the childcare staff must be informed. The required preparations must be brought from home. If a child has an accident, the daycare management is entitled to call in the doctor responsible for the daycare centre. The parents shall be immediately notified.

Costs

The costs for attending the daycare centre shall be payable by direct debit monthly in advance (at the latest on the 26th of the previous month). N.B.: you will only receive an invoice by email; should you nonetheless wish to receive a hard copy invoice, this will be associated with an additional charge of CHF 2.00. Please use only the payment slips sent by us in order to pay for the services.

These amounts are monthly fees. The number of days below refers to the number of days attended each week.

Number Days	Price	Price	Price	Price
		half day	full day	half day
		*Fee 1	*Fee 1	*Fee 2
1	CHF 450.00	550.00	430.00	530.00
2	CHF 900.00	1100.00	860.00	1060.00
3	CHF 1350.00	1650.00	1290.00	1590.00
4	CHF 1800.00	2200.00	1720.00	2120.00
5	CHF 2250.00	2750.00	2150.00	2650.00

*Fee 1: without membership fee

*Fee 2: with membership fee of CHF 200.00 per year

These monthly fees must be paid even if the child is absent / de-registered, in particular even if the child is prevented from visiting the daycare, e.g. due to accident / illness / special family situations / official recommendations to attend to the child at home (e.g. during pandemics and epidemics) as well as during vacation or public holidays. Even if the daycare is closed without fault on the child's part (Cantonal Medical Officer orders closure, e.g. due to pandemics, epidemics, natural disasters, etc.), the parental contributions shall still be due. This shall also be applicable if the city or municipality, canton or state pays compensation just like that after the Corona lock-down of 2020. In this case, refunds shall be made to the extent of the compensation awarded for the child as soon as they have been effectively received by Müsliburg.

Attractive rates are available in the event that the annual membership fee of CHF 200.00 is paid. This results in Fee 2 being charged instead of Fee 1. The annual fee is charged once a year, and is due for payment on 1.8. A daily fee of CHF 130.00 is charged for any off-plan days attended.

Bank details:

Luzerner Kantonalbank AG, Postfach, 6002 Lucerne
BIC/SWIFT: LUKBCH2260A
IBAN: CH16 0077 8010 0646 6390 3

Müsliburg GmbH Alpenquai

Landenbergstrasse 2 | 6005 Lucerne
Telephone 041 361 14 40
alpenquai@muesliburg.com | www.muesliburg.com

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Absences

Notice of short absences (absence due to illness or other reasons) should be given at the latest by 9.00 am on the day of the absence (by telephone). Fees will nonetheless be payable for any days of absence.

Registration / queries concerning spaces

Registration may be completed using the registration form. You can also request an application form in writing or by telephone; queries concerning spaces may also be submitted online. Submission of a query concerning a space does not constitute definitive registration. The minimum registration period is three months. Any exceptions must be discussed in advance.

Canton of Lucerne childcare vouchers

The Müsliburg Lucerne daycare centre is accredited under the childcare vouchers scheme of the municipalities of Lucerne, Horw, Kriens and Ebikon. Childcare vouchers constitute a form of financial support for professional childcare for pre-school children, with the aim of ensuring a better balance between work and family life. The level of the monthly payment is dependent upon the proportion of the week attended by the child as well as the parents' rate of employment and income.

- Childcare voucher according to your municipality

Fees

- A one-time registration fee of CHF 50.00 will be charged upon application.
- Reminder fees are payable under the contract.
- If you make payment at a post office, we shall charge you a flat rate of CHF 5.00 for expenses the following month.
- The reservation fee is charged in order to keep a space free; it is not due for the first 2 months. A one-time fee of CHF 300.00 is payable from the third month in order to keep a space free. This fee cannot be offset against subsequent invoices.

Insurance

If a child causes damage, the parents or their liability insurance company shall be held liable. The daycare accepts no liability for any loss of or damage to private belongings. Müsliburg is covered by public liability insurance.

Operational terms / payment arrangements

In signing these Terms and Conditions, you consent to the application of the Contractual Terms and Conditions. Monthly invoices for the daycare centre are payable in advance. In the event that payments are to be made by the Social Office, a written confirmation must be enclosed along with the application. Any contractual changes must be notified in writing before the 20th day of the relevant month. Advance notice of three months must be given.

Place/Date _____

Termination of the Agreement

The daycare place may be terminated exclusively as of the 30th day of any given month, with advance written notice of three months. The Contract may be terminated by either party. If a daycare space is no longer required prior to expiry of the notice period, or in the event of the failure to give notice, the Fee must be paid for the remaining period or for the following two months respectively. You shall remain bound by this application and all of the terms set forth herein for a period of 14 days after presentation of the signed application to the daycare centre. The membership fee shall not be reimbursed in the event that the daycare space is relinquished, or that notice to do so is given. A daily fee of CHF 500.00 shall be charged in the event that the Contract is terminated early prior to inception.

What the children should bring along

Naturally high spirits ☺. Children should wear comfortable, weather-appropriate clothing. The daycare centre should always be provided with a change of clothing. Also slippers, rubber boots and a waterproof jacket. Children can naturally bring a dummy and bib with them. However, no liability can be accepted for any toys brought to the daycare centre. Please do not bring any food or sweets.

Vacation / public holidays / training

Vacation and training days shall be scheduled in accordance with the Müsliburg holiday guidelines and are incorporated into the monthly fee.

* We close at 5.30 pm on the day before a public holiday. If a public holiday falls on a Saturday, we shall remain open until 6.00 pm.

Family doctor / medicines

It is very important for the health of your child that you provide the name, telephone number and address of your family doctor on the application form. Childcare staff must be informed accordingly in the event that a child needs to take any medicines regularly. Medicines shall be administered by childcare staff on the instructions of the parents or a doctor. The required medicines shall be brought from home. The children must be insured against illness and accident with a Swiss health insurer.

Emergency doctor Müsliburg Alpenquai

Alpenquai Paediatric Practice

Dr. med. Petra Kolditz & med. pract. Cordula Zwinggi
Landenbergstrasse 3b, 6005 Lucerne
Telephone 041 362 00 18, Fax 041 362 00 11
Email info@kinderarztpraxis-alpenquai.ch

Zahnmedizin Luzern, Dr. med. dent. Ayan, 041 417 17 07

Signature _____

(signature of the parents or applicant or of the legal representative)

Confirmation of acceptance _____



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Registration

Child

Last name/first name	Date of birth	Start of acclimatization:
Health insurer	Medicines	Start of contract
Name/address of family doctor		

Parents

Last name/first name	Street	
Postcode/town	Email	
Telephone (work)	Telephone (home)	Mobile number
Mother tongue	<input type="checkbox"/> Direct debit application with confirmation from the bank	
Fee level	<input type="checkbox"/> I choose without membership Fee 1 <input type="checkbox"/> I chose with membership Fee 2	

Data protection

May we photograph your child/ren (without a recognizable face) and use the image for our social media, instagram, facebook and homepage (e.g. blog posts)?
 This means photos and videos. yes no

How did you find out about us?

Days requested

	Monday	Tuesday	Wednesday	Thursday	Friday
full day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
half day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Place/Date _____

Signature _____
(signature of the parents or applicant or of the legal representative)

Confirmation of acceptance _____

